

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
CAPITOL REGION MENTAL HEALTH CENTER  
JOB OPPORTUNITY  
SUPERVISING CLINICIAN

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** State Employees  
**Location:** 500 Vine Street, Hartford, CT  
**Job Posting No:** CR-25936  
**Hours:** Monday – Friday; 8:00 am - 4:30 pm ~ 40 hours per week  
**Salary:** \$77,241.00 Annually  
**Closing Date:** July 31, 2012

**Duties may include but not limited to:** Responsible/accountable for the clinical and administrative direction of the Outpatient Program in the Young Adult Services Division (YAS); responsible for the day to day clinical operation of the program; directly supervise the Senior Clinicians (2 CSW Associates and a Clinical Psychologist) and has responsibility over the 30 staff assigned to the YAS community outpatient teams; conducts thorough clinical reviews of all referrals to YAS, including DCF/DMHAS OOC referrals to ensure they meet eligibility criteria; identifying risk management issues; participating in the ongoing transition treatment planning meetings of referrals that pose placement/disposition challenges to identify obstacles and make recommendations; conducts regular review of the transition plans; conducts medical records audits to ensure quality and compliance; schedules, assigns and oversees work of staff; assists in recruitment and selection of staff, conducts performance evaluations; assumes a leadership role in program development and administration activities; assists in formulating policies and procedures; may perform clinical direct care duties as needed; responsible for the oversight and management of state financial/fiscal resources for this target population/program ensuring appropriate allocation of such resources; manages and tracks the use of Client Support Funds through the fiduciary agency; provide after hours "on-call" consultation when needed/as scheduled; performs other related duties as assigned.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**General Experience:** Seven (7) years of professional health care experience in a psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. **Note:** For State Employees the lead level is interpreted at the level of a Clinical Social Worker Associate for social work discipline.

**Substitution Allowed:** College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. A Master's Degree in a health care field related to Social Work may be substituted for one (1) additional year of the General Experience.

**Special Requirement:** Incumbents in this class must possess and retain a current license as a Clinical Social Worker in the State of Connecticut. Incumbents in this class may be required to possess certification as a clinical supervisor by the Connecticut Certification Board. Incumbents in this class may be required to travel.

**Working Conditions:** Incumbents in this class may be required to lift and restrain clients, may have significant exposure to communicable and/or infectious diseases and risk of injury and may be exposed to strongly disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Ramona Sablón, HR Director  
Capitol Region Mental Health Center – Human Resources Division  
500 Vine Street, Hartford, CT 06112  
Fax: (860) 297-0931 - E-Mail: [jellena.jones@ct.gov](mailto:jellena.jones@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1